

JOHN FORREST SECONDARY COLLEGE PARENTS & CITIZENS' ASSOCIATION INCORPORATED

Annual General Meeting Minutes

Tuesday, March 3, 2026

6:30pm to 7pm – Admin Conference Room

Meeting opened at 6:35pm

Memberships paid prior to commencement - [2026 Membership Fee \$1]

1. ATTENDANCE AND APOLOGIES

Attendees: Samantha P (Chair), Nirmal S (Treasurer), Denise R, Michelle D, Caprice B, Ryan C, Liz P,

Apologies: Sandra G (Secretary), Pina C, Alison G, Len S, Jody W, Nadya S.

2. CONFIRMATION OF PREVIOUS MEETING MINUTES

Motion	Moved	Seconded	Passed
Minutes of previous Annual General Meeting of John Forrest Secondary College P&C Association on 4 March 2025 taken as read and confirmed as a true and accurate record	Denise	Nirmal	Yes

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Actions	Owner	Status
Sandra to review/audit books prior to 2026 AGM	Nirmal	Late – completed on 6 April 2026

4. CORRESPONDENCE IN AND OUT

Correspondence in since the last meeting:

- 26CIAGM:01 - DMIRS Associations Online, 2026 Information Statement due
- 26CIAGM:02 - WACSSO 2026 P&C Handbook paper copy, digital copy available in WACSSO online resource library or ask Sandra (secretary@jfscpc.org) for the pdf

Motion	Moved	Seconded	Passed
That the correspondence in since the last meeting be received	Sam	Nirmal	Yes

Correspondence out since the last meeting:

- • Nil

5. REPORTS

All reports are to be presented during the general meeting.

6. ELECTIONS

Denise declared all positions vacant

Positions	Current	Willing to continue	Nominations received
President	Sam	Yes	0
Vice President	Caprice Burrows	Yes	0
Treasurer	Nirmal	No	0 – position vacant
Secretary	Sandra	Yes	0
Executive Committee members	Allison Gullick	Yes	0
Executive Committee members	Liz Perkins	Yes	0
Executive Committee members	Ryan C	Yes	0
Committee members	Jody Weaver	To be confirmed	0
Committee members	Nadya Shokhireva	To be confirmed	0
CAPS committee convenor	Sam	Yes	0

7. APPOINTMENTS OF SIGNATORIES

Changes to signatories will be required once a new Treasurer is appointed and approved.

8. ANY OTHER BUSINESS

None

Meeting closed 6:42pm

Next AGM meeting: Tuesday, March 2, 2027