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**JOHN FORREST Secondary College**

**COLLEGE BOARD**

**18 November 2025**

**Present:** Stephen Angell, Shaun Barton, Alicia Denman, Michael Hyde, Sonya Jones, Emma O’Neil, Denise Robinson, Amanda Vale, Trisna Sugiarta (Y11) and Vathna Chan (Y12)

**Apologies:** Allanah Edwards, James McLaughlin, Olivia Paull (Y12), Thomas Cifuentes (Y12)

<b>Agenda Item</b>	<b>Discussion/Outcomes</b>	<b>Action</b>
<b>1.0</b>	<b>Welcome and apologies</b>	
1.1	Meeting Chair: Emma O’Neil	
1.2	Acknowledgement of country by Chair.	
1.3	Declaration of any conflict of interest: Shaun noted he was now sitting on the state school teachers union executive committee.	
1.4	Principal introduced 2026 Prefects Trisna Sugiarta and Vathna Chan who spoke about their planned 2026 focus on student voice, positive inclusive projects and encouragement of participation and group activities.	
<b>2.0</b>	<b>Minutes of Previous Meeting (Attachment 2.1)</b>	
2.1	Review of minutes of last meeting. Moved: Sonya Jones Seconded: Michael Hyde	<b>ACCEPTED</b>
<b>3.0</b>	<b>Financial Report</b>	
3.1	2025 Review <ul style="list-style-type: none"> <li>Alicia presented the Operational One Line Budget Report and 2025 Minimum Expenditure Report both dated 12 November 2025.</li> <li>Confirmed income and expenditure position is as expected at this time and position remains the same. Currently meeting 2025 Minimum Expenditure requirements but end of year budget savings may impact that.</li> <li>Cash and salary carry forward figures for 2026 would be strong again – these amounts have underpinned our budget since Covid-19 and work continues to meet Minimum Expenditure requirements whilst ensuring our financial planning maintains long term sustainability.</li> </ul> <p style="text-align: right;"><b>The Board NOTED the financial report.</b></p>	
3.2	2026 Preliminary Budget <ul style="list-style-type: none"> <li>Alicia presented the 2026 Preliminary One Line Budget, 2026 Preliminary SCF Statement, 2026 Preliminary Cash Plan and 2026 Minimum Expenditure Requirement, noting our expected C/F figures and answering any questions on expected income and expenditure.</li> <li>2026 Budget is in a good position with strong carry forward sums in both salaries and cash. We hope to make the 2025 Minimum Expenditure requirement.</li> </ul> <p style="text-align: right;"><b>The Board NOTED the 2026 Preliminary Budget.</b></p>	
3.3	2026 Voluntary Contributions, Extra Optional Costs, Charges and Other Optional Costs and Voluntary Requests - Attachment 3.3 <ul style="list-style-type: none"> <li>Alicia noted the amounts which were new, increasing or decreasing – most only by small sums due to reallocation of the \$235 voluntary contributions in lower school and some excursions being incorporated into the subject fees in Years 11 and 12.</li> </ul> <p>Moved: Sonya Jones Seconded: Emma O’Neil</p> <p style="text-align: right;"><b>APPROVED by Board.</b></p>	
3.4	2026 Personal Use Items/Booklists - Attachments 3.4.1 - 3.4.6 <ul style="list-style-type: none"> <li>2026 Booklists for each year group were tabled and approved.</li> </ul> <p>Moved: Sonya Jones Seconded: Emma O’Neil</p> <p style="text-align: right;"><b>APPROVED by Board.</b></p>	



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<b>4.0</b>	<b>Anticipated Excursion Costs 2026</b>	
4.1	2026 Anticipated Excursion Costs were tabled and discussed – Attachment 4. <i>Moved: Sonya Jones</i> <i>Seconded: Michael Hyde</i>  <b>APPROVED by Board.</b>	
<b>5.0</b>	<b>School Development Days 2026</b>	
5.1	2026 School Development Days have already been discussed – final dates were tabled and approved – Attachment 5&6. <i>* Board requested reminders be sent to parents 2 weeks before as well as day before.</i> <i>Moved: Emma O’Neil</i> <i>Seconded: Sonya Jones</i>  <b>2026 SDD Dates APPROVED by Board.</b>	
<b>6.0</b>	<b>Board Meetings 2026</b>	
6.1	2026 Board Meeting dates have already been discussed – final dates were tabled and approved – Attachment 5&6. <i>Moved: Emma O’Neil</i> <i>Seconded: Sonya Jones</i>  <b>2026 Board Meeting dates APPROVED by the Board.</b>	
<b>7.0</b>	<b>Uniform Review</b>	
7.1	Principal presented the new uniform pieces that had been selected as part of the review of the uniform by staff, student representatives and Board sub-committee.  <b>APPROVED by Board.</b>	Approval
<b>8.0</b>	<b>Good Standing Policy</b>	
8.1	New policy (attachment 8) has been drafted to clarify college good standing policy.  <b>APPROVED by Board.</b>	Approval
<b>9.0</b>	<b>WACE 2025 Achievement Rates</b>	
9.1	Principal provided update and background information on the college’s expected 2025 WACE achievement rate.	Information
<b>10.0</b>	<b>Social Media Age Restrictions</b>	
10.1	Principal noted the new age restrictions for social media effective from 10 December 2025. The college would educate students and provide information for parents but would not be policing the policy – college rules are all phones are off and away all day.	Information
<b>11.0</b>	<b>Principal’s Report</b>	
11.1	<ul style="list-style-type: none"> <li>Denise presented Term 4 Principal’s Report – Attachment 11.</li> <li>Denise thanked and acknowledged the contribution of college’s volunteers sitting on the Board and P&amp;C in 2025.</li> <li>Denise noted James McLaughlin’s resignation as Board Chair and thanked him for his commitment and contribution as Board Chair.</li> </ul>	
<b>12.0</b>	<b>General Business</b>	
	Principal noted that Nominations for the Board close tomorrow.	
<b>13.0</b>	<b>Next Meeting</b>	
	Meeting closed at 6.00pm, next meeting Week 6 Term 1 2026.	

**Chairperson:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Principal:** \_\_\_\_\_

**Dated:** \_\_\_\_\_